

Appendix A: DETAILED BUDGET – EXPENSES

Please check that the calculations are correct and that total expenses equal total revenues

EXPENSES	Initial budget	Revised budget	Final budget	Clarification
A) Fees (specify e.g., Onstage Artist, Designer, Technical Staff, Coach, Cultural Mediator, etc., according to the needs of your project)				
Subtotal				

B) Copyright and related costs (Copyright for the writer, Copyright for the composer, Other rights and related costs)				
Subtotal				

Appendix A: DETAILED BUDGET – EXPENSES (cont'd)

Please check that the calculations are correct and that total expenses equal total revenues

EXPENSES	Initial budget	Revised budget	Final budget	Clarification
C) Production expenses and other costs (Set, Costumes/accessories/props, Lighting and visual effects, Sound, Rental of rehearsal room, Rental of production venue, Transportation, Other costs)				
Subtotal				

D) Promotion costs (Advertising, Other promotional tools (posters, etc.), Other costs (supplies, mailing, printing, etc.), Other costs)				
Subtotal				

E) Other expenses (specify):				
Subtotal				

Appendix B: DETAILED BUDGET – REVENUES

Please check that the calculations are correct and that total expenses equal total revenues

REVENUES	Initial budget	Revised budget	Final budget	Clarification
A) Revenues generated by the project (Tickets sales, Other ...)				
Subtotal				
B) Others revenues (Fundraising (foundations, corporations, individuals), Gifts-in-kind or gifts of services, Sponsorships, Other ...)				
Subtotal				
C) Grants (TEC and other grants...)				
Subtotal				

PART D: BUDGET SUMMARY

Please complete Appendices A and B, the amounts will be automatically reproduced here.

EXPENSES	Initial budget	Revised budget	Final budget
A) Fees (Subtotal)			
B) Copyright and related costs (Subtotal)			
C) Production expenses and other costs (Subtotal)			
D) Promotion costs (Subtotal)			
E) Other expenses (Subtotal)			

Total (sum of all subtotals)			
Contingency (margin for unexpected costs): 5% of the total			
GRAND TOTAL OF EXPENSES (Total + Contingency)			

REVENUES	Initial budget	Revised budget	Final budget
A) Revenues generated by the project (Subtotal)			
B) Others revenues (Subtotal)			
C) Grants (Subtotal)			
TOTAL OF REVENUES			